

First Working IFIP Conference on Software Architecture (WICSA1)

Registration Terms

Crowne Plaza, St. Anthony Hotel, San Antonio, TX
February 22-24, 1999 • Monday-Wednesday • 8:00 a.m.-5:00 p.m.

Event Inquiries

If you have questions about the event, contact—

Paul Clements

Phone

512 / 453-1471

Email

clements@sei.cmu.edu

Visit the First Working IFIP Conference on
Software Architecture (WICSA1) Web site at:

<http://www.bell-labs.com/usr/dep/prof/wicsa1/>

Registration

The registration fee covers materials, continental breakfast, lunch, breaks, and one evening reception to be held on Tuesday, February 23, from 5:30 p.m. to 7:30 p.m.

To Register

Complete the entire registration form and submit the completed form in one of the three ways listed below. Full payment must be included with your registration prior to the event. We are unable to process registrations by phone. Registrations received after 12:00 midnight (EST) on February 1, 1999, will be processed at an increased rate. After February 1, 1999, only checks and credit cards will be accepted.

- 1 MAIL the form with a check (payable to SEI/CMU), credit card billing information, or a copy of your completed purchase order to

WISCA1 Registration

Software Engineering Institute
Carnegie Mellon University
Pittsburgh, PA 15213-3890

- 2 FAX the form with credit card billing information or a copy of your completed purchase order to **412 / 268-7401** (24 hours daily). If you are faxing your registration form, please do not also mail the form.

- 3 EMAIL your credit card billing information to
registration@sei.cmu.edu

If you are emailing your registration information, please do not also mail the registration form.

Payment Information

Payment in full must accompany registration. **The method of payment may not be changed after you submit your registration form. We are unable to honor requests that do not have accompanying payment.** All payments must be made in U.S. dollars. Acceptable forms of payment include the following:

- company or personal checks (payable to SEI/CMU)
- credit card (American Express, Diners Club, Mastercard and Visa). Please note: credit card payments will be processed upon receipt.
- corporate/organizational purchase order (must be completed in full, indicate "Advance Payment Required," and must be signed by the designated fiscal officer in your organization.)
- government purchase order (must be completed in full, indicate "Advance Payment Required," and must be signed by the designated fiscal officer in your organization. We recommend you submit DD Form 1556 as a pre-paid training form.)

For example: DD Form 1556 should state "Advanced Payment Required" in block #37 and be signed by the fiscal officer in block #29.

Cancelations/Refund Policy

Cancelations received in writing by February 1, 1999 will receive a refund, minus a \$50 administrative fee. No refunds will be issued after February 1, 1999. If you do not cancel and do not attend, you are still responsible for payment. Registration fees are not transferable to other SEI events. Refunds will not be given for no-shows after the event, but event materials will be sent to you (if there are materials). Refunds will not be given due to acts of God. The SEI reserves the right to cancel an event with low registration. If we cancel an event, we will notify registrants and refund registration fees.

Confirmation

The SEI will email a confirmation within 1-3 working days of receiving your registration form. The confirmation provides the event name, date, location, start and end times, and payment.

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Registration Terms (continued)

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General Information

Dietary Restrictions

Due to facility restrictions, only three types of special dietary meals will be offered: vegetarian, kosher, and low-fat/diabetic. If applicable, please select one of these options on the registration form. Please note that dietary meals will only be offered at lunch. Please prepare accordingly for other meals.

Recommended Dress

Meeting room temperatures and personal comfort ranges vary widely. Since meeting rooms always seem cold, please bring either a sweater or a jacket. We recommend casual professional dress.

Local Information

The Crowne Plaza St. Anthony Hotel, 300 E. Travis, San Antonio, TX 78205 is approximately 8 miles from San Antonio Airport. From the airport, take Highway 281 south (IH-37 South), exit Houston Street, turn right. Follow to Broadway, turn left, follow to Travis Street, turn right. Hotel is located one block on left. For other directions or general information contact the San Antonio Convention and Visitor's Bureau at 1-800-341-6000 or visit their Web site at: <http://www.SanAntonioCVB.com>

Public Transit

Star Shuttle service is available from the airport to the hotel 24 hours daily. Arrangements must be made directly with the shuttle service at 1-800-341-6000. Shuttle fare is approximately \$7 each way.

Taxi service is available 24 hours a day from the airport to the hotel and is approximately \$15.

Parking

Parking (valet and self-parking) is available at the Crowne Plaza St. Anthony Hotel.

Valet parking \$12 overnight guest, \$8 visitor

Self parking \$ 9 overnight guest, \$4 visitor

After 3:00 p.m. \$ 5

Weekends \$ 5

Housing

The Crowne Plaza St. Anthony Hotel is located at 300 E. Travis, San Antonio, TX 78205. A block of rooms has been reserved and the hotel will hold these rooms until February 1, 1999. Arrangements must be made directly with the hotel at 210 / 227-4392.

To receive the group or government rate, please mention the event name.

1999 group rate	\$112 single rate; \$122 double rate
1999 government rate	\$91

1999 Conferences and other SEI Events

For the most current information, visit our Web site at:

<http://www.sei.cmu.edu/products/calendars/calendar.html>

Note: Events information is updated at the beginning of each month.

Are You an SEI Subscriber?

Become an SEI Subscriber and join the many software engineering professionals that benefit from the SEI's approach to improving software engineering practices. As a subscriber you will receive priority service, participate in special events, network with SEI staff and other subscribers, and learn about the SEI products and services that will help you make measured improvements in your software engineering capabilities. Please contact Customer Relations for more information on the SEI Subscriber program.

For More Information

For general information about the Software Engineering Institute or for more details about conferences, public course offerings, and other events, please contact—

SEI Customer Relations

Phone, Voice Mail, and On-Demand FAX

412 / 268-5800

World Wide Web

<http://www.sei.cmu.edu>

Email

customer-relations@sei.cmu.edu

For general information about the International Federation for Information Processing (IFIP), please contact—

International Federation for Information Processing (IFIP)

World Wide Web

<http://www.ifip.or.at/>

Email

ifip@ifip.or.at

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Registration Form

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Please type or
print clearly.

Attendee Information

Organization/company: _____

Last name: _____ First name, middle initial: _____

Title: _____ Division or department: _____

First name to appear on name badge: _____ Salutation (Mr., Mrs., Ms., Dr., other): _____

Mailing address: _____ City/state/zip/country: _____

Business number: _____ FAX number: _____

Emergency number: _____ Email address: _____

Special Requirements

Dietary requirements: Vegetarian Kosher Low fat/Diabetic

Access requirements: _____

Registration Fees

	Early Bird (by Feb. 1)	On-Site (after Feb. 1)
Regular	<input type="radio"/> \$400	<input type="radio"/> \$450
Full-time Student	<input type="radio"/> \$250	<input type="radio"/> \$300

Payment Options

Please Note: All payments must be made in U.S. dollars.

Corporate/organizational purchase order American Express Diners Club MasterCard Visa

Government purchase order (e.g., DD 1556)

Check (payable to SEI/CMU)

Credit card number

SEI Federal Identification Number is 75-08601-0 Expiration date _____ Signature _____

Send to

WICSA1 Registration	Phone	412 / 268-7388
Software Engineering Institute	FAX	412 / 268-7401
Carnegie Mellon University	Email	registration@sei.cmu.edu
Pittsburgh, Pennsylvania, 15213-3890	Hours	Monday-Friday, 8:30 a.m. to 4:00 p.m. (EST)

Reminders

- Complete and return this registration form.
- Payment in full must accompany the registration form or the registration will not be processed.
- Upon submission of this registration form you are responsible for the terms stated in Registration Terms.
- Registration forms sent through the mail must be postmarked by February 1, 1999 to receive the reduced rate.
- Registration forms received or postmarked after 12:00 midnight (EST) on February 1, 1999, will be processed at an increased rate. After February 1, 1999, only checks or credit cards will be accepted.
- We cannot process registrations by phone.
- To expedite your confirmation please include your email address.

Internal Use Only

Date Received	Date Entered
Initials	Date Cancelled
Check#	PO#
Inv.#	Total Due
Amount Paid	